



Achieve Believe Succeed

**'They shall have life, life in all its fullness' (John 10:10)**

## Contingency plan for bubble lockdown and local lockdown

September 2020

In accordance with government guidance, Mossley CE Primary School has created a strong contingency plan, which incorporates the possibilities of bubble or local lockdowns, as well as self-isolation.

## **Self-isolating**

Parents have been informed that where a family is self-isolating, and that the child/ren are otherwise fit and healthy, the expectation is that they continue their learning from home. This is to ensure that children continue to learn and make progress.

All parents have been informed that, where their child/ren is well, they will complete the daily Maths and English tasks that have been set for them by their teacher, along with any additional weekly tasks that have been set. Parents have also been informed that their child/ren should read every day at home. Support guides have been emailed to all parents to support conversations about reading, to ensure that their child/ren has understood what they have read.

### **Roles and responsibilities**

#### **SLT/Office**

Keep up to date with government/local advice and ensure cascaded to staff.

Inform teachers, daily, of children, who are self-isolating via email.

Recording information of children absent and test results.

#### **Teachers**

Ensure that daily tasks are uploaded to their class page at the beginning of every week.

Send Classdojo message to parent/carer.

Reply to any Classdojo messages in a timely manner.

#### **Parents**

Ensure that child/ren has completed the daily/weekly tasks, including reading.

Inform school of how their child/ren are and inform on the outcome of any tests.

#### **Children**

Ensure that daily/weekly tasks are completed, including reading.

## Bubble/ Local Lockdown

Mossley aims to move to online/remote teaching swiftly (within one working day) to provide high quality education for all. Children will access live lessons Monday - Friday using the Zoom platform. New learning will be provided, following the teaching sequence that would be applied in school. Teachers will assess and provide feedback to children to ensure progress in the core subjects. For each child, the length of day will be equivalent to the time spent in school on the core subjects.

### Time Table

Where a bubble or local lockdown has been announced, the following teaching time table will be implemented:

		Monday	Tuesday	Wednesday	Thursday	Friday
Rec	AM	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)
	LS	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)	9:00 Maths 30 min (15 max) 10:00 Maths 30 min (15 max) 11:00 English 30 min (15 max) 12:00 English 30 min (15 max)
		Record story for Classdojo				
Year 1	AS	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics
	GU/LT	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics	9:00 Maths 30 min 10:00 English 30 min 11:00 Phonics
		Record story for Classdojo				
Year 2	KS	10:00 Maths 13:00 English and phonics/spellings				
	DB	10:00 Maths 13:00 English and phonics/spellings				
	BD	10:00 Maths				

Year 3	AJ	13:00 English and phonics/spellings	13:00 English and phonics/spellings	13:00 English and phonics/spellings	13:00 English and phonics/spellings	13:00 English and phonics/spellings
		10:00 Maths	10:00 Maths	10:00 Maths	10:00 Maths	10:00 Maths
Year 4	SF	13:00 English and phonics/spellings	13:00 English and phonics/spellings	13:00 English and phonics/spellings	13:00 English and phonics/spellings	13:00 English and phonics/spellings
	ET	11:00 Maths 14:00 English and SPaG	11:00 Maths 14:00 English and SPaG	11:00 Maths 14:00 English and SPaG	11:00 Maths 14:00 English and SPaG	11:00 Maths 14:00 English and SPaG
Year 5	EY	9:00 Maths 12:00 English and SPaG	9:00 Maths 12:00 English and SPaG	9:00 Maths 12:00 English and SPaG 14:00 Reading (Old SATs paper)	9:00 Maths 12:00 English and SPaG	9:00 Maths 12:00 English and SPaG
	SM	9:00 Maths 12:00 English and SPaG	9:00 Maths 12:00 English and SPaG	9:00 Maths 12:00 English and SPaG 14:00 Reading (Old SATs paper)	9:00 Maths 12:00 English and SPaG	9:00 Maths 12:00 English and SPaG
Year 6	BH	11:00 Maths 14:00 English and SPaG	11:00 Maths 14:00 English and SPaG 15:00 Reading (Old SATs paper)	11:00 Maths 14:00 English and SPaG	11:00 Maths 14:00 English and SPaG 15:00 Reading (Old SATs paper)	11:00 Maths 14:00 English and SPaG
	JH	11:00 Maths 14:00 English and SPaG	11:00 Maths 14:00 English and SPaG 15:00 Reading (Old SATs paper)	11:00 Maths 14:00 English and SPaG	11:00 Maths 14:00 English and SPaG 15:00 Reading (Old SATs paper)	11:00 Maths 14:00 English and SPaG
No. of TA's required		14	14	14	14	14

If a bubble lockdown has been announced and one of the teachers is unwell, the Year group co-teacher will be expected to teach the Zoom lessons for both classes.

In the case of a local lockdown, the following table of cover will be implemented to cover any illness:

Year Group Requiring Cover for Illness	Who is to cover	
Reception	9:00 – Yr 6 10:00 – Yr 6 11:00 – Yr 2 12:00 – Yr 6	
Year 1	9:00 – Yr 4 10:00 – Yr 4 11:00 – Yr 3	
Year 2	10:00 – Yr 5 13:00 – Rec	
Year 3	10:00 – <b>No Cover</b> 13:00 – Yr 1	<b>No cover contingency</b> – TA from the year group to teach the lessons.
Year 4	11:00 – Yr 5 14:00 – Year 3	
Year 5	9:00 – Yr 3 12:00 – Yr 1 14:00 – Yr 1 (Wednesdays only)	
Year 6	11:00 – <b>No Cover</b> 14:00 – Yr 2 15:00 – Yr 5 (Tuesdays and Thursdays only)	<b>No cover contingency</b> – TA from the year group to teach the lessons.

## **Teaching and Learning**

All children will have the opportunity to access at least 2 Zoom lessons per day Monday - Friday. The Zoom lessons will be based on the core subjects - Maths and English. Maths lessons will follow the Whiterose sequence and English will follow the sequence for Pathways.

Mossley CE Primary School understands that it may not be logistically possible for children to attend every live lesson. Where there may be technology clashes with parents or siblings, teachers will upload the PowerPoints for each lesson to their Class page on the Mossley website.

Children will be expected to access and complete any work set by teachers to ensure that learning and progress is maintained. In addition, children will be expected to read at home every day. Reading guidance has been shared with parents to support the conversations with their child/ren, based on what they have read and to ensure that the child/ren has understood.

Teachers will also set weekly tasks based on either Science or a foundation subject. These lessons will be uploaded to the child's Class page on the website.

## **Feedback and Assessment**

Teachers will use their discretion and skills to decide the best way to assess and feedback on children's learning and progress. This will be based upon year group and type of tasks set. The methods for assessing and feedback include:

- Assessing answers on Zoom chat, whilst using targeted questioning.
- Feedback on small tasks a couple of time a week by providing a comment about the child's work.
- Feedback on larger tasks and pieces of writing once a week.
- Collating information from children's work and then using time at the beginning of the next lesson to address the points.

Teacher's will inform parents about how different tasks will be assessed and feedback on.

## **Roles and responsibilities**

### **SLT/Office**

Keep up to date with government/local advice and ensure cascaded to staff.

Continue to host staff meetings for all members of staff.

Liaise with parents, providing support and updates where appropriate.

### **Teachers**

Teach live Zoom lessons daily.

Upload lesson PowerPoints to the Class page after each lesson.

Assess and monitor progress, feedback to children in a variety of ways depending on the year group and the task set.

Reply to any Classdojo messages in a timely manner.

### TA's

To support teacher lessons to ensure progress and learning continues.

### Parents

Ensure that child/ren has completed the daily/weekly tasks, including reading.

### Children

Ensure that daily/weekly tasks are completed, included reading.

## **Safeguarding**

Mossley CE primary school has put the following safeguarding rules in place. All parents have been sent a copy of these rules and have been asked to read and understand them, and where appropriate, to discuss with their child/ren to ensure a safe and secure learning environment for all.

- School rules apply to all school related activities including those that are online
- A parent must be on hand during the session. You don't have to be present for the actual session but it would be appreciated if you're within earshot so you can help with any technical difficulties or other queries that arise
- Pupils must be in a communal living area. No bedrooms.
- Pupils will be asked to mute their microphones unless instructed otherwise to help the management of sessions
- Students should not in any circumstances capture or use video of Mossley staff
- Staff will record lessons for safeguarding purposes, which will be stored in line with GDPR guidelines
- Children will need to have the appropriate equipment ready for the session (paper, pencil, pen and ruler)

I understand that:

- If a member of staff has any safeguarding concerns they will report these to the school's Designated Safeguarding Lead/Deputy Designated Lead

If you have any safeguarding concerns regarding an incident during a live tutorial, you should discuss these with the member of staff. If it is not appropriate to do so, please contact Mrs Whitfield (Designated Safeguarding Lead) or Mrs Harrison (Deputy Designated Safeguarding Lead).

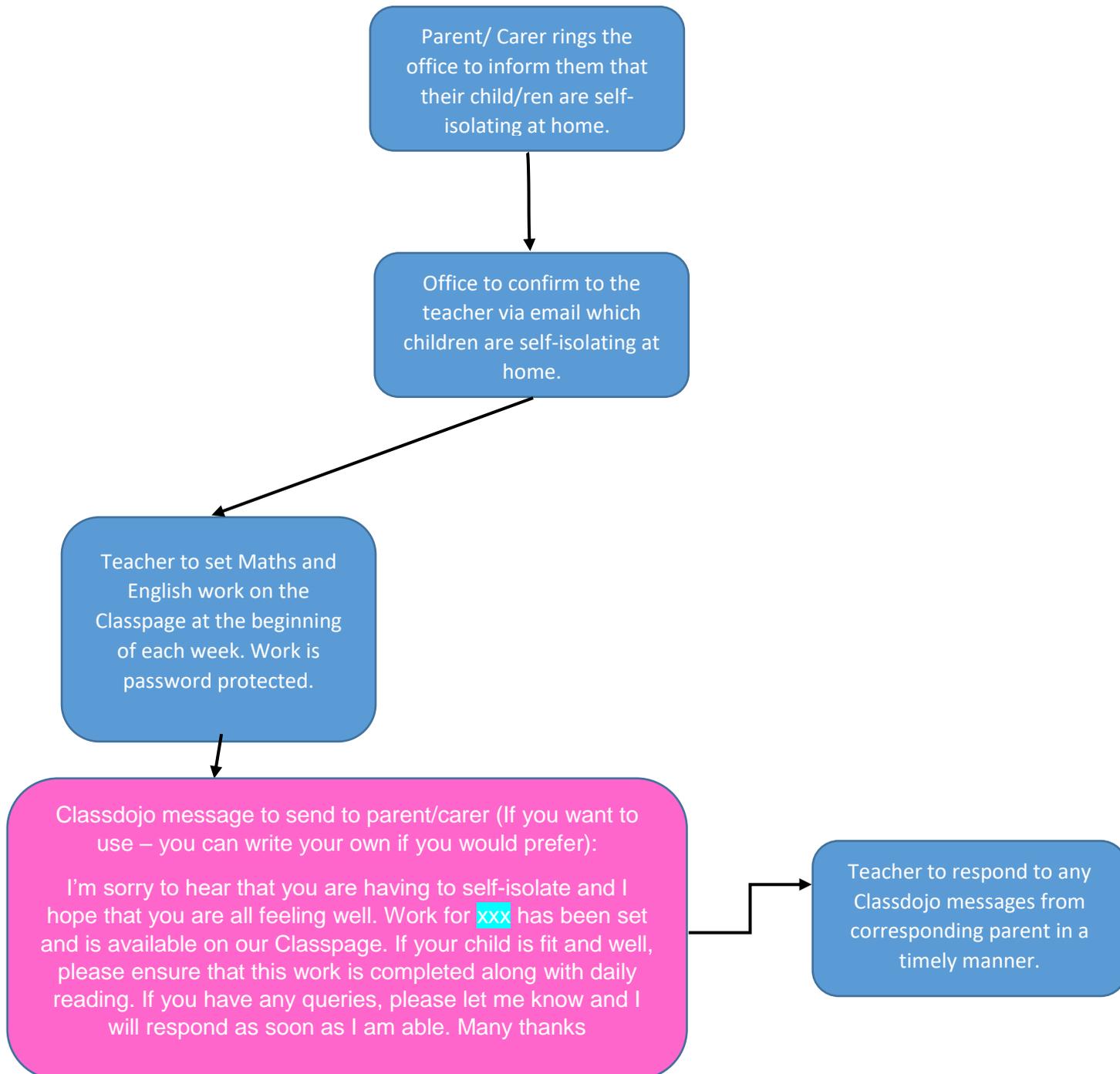
## **Key Worker Children During Local Lockdown**

In line with government guidance, any key worker children will remain in school. Key worker children will be expected to continue to learn and make progress whilst at school. During a local

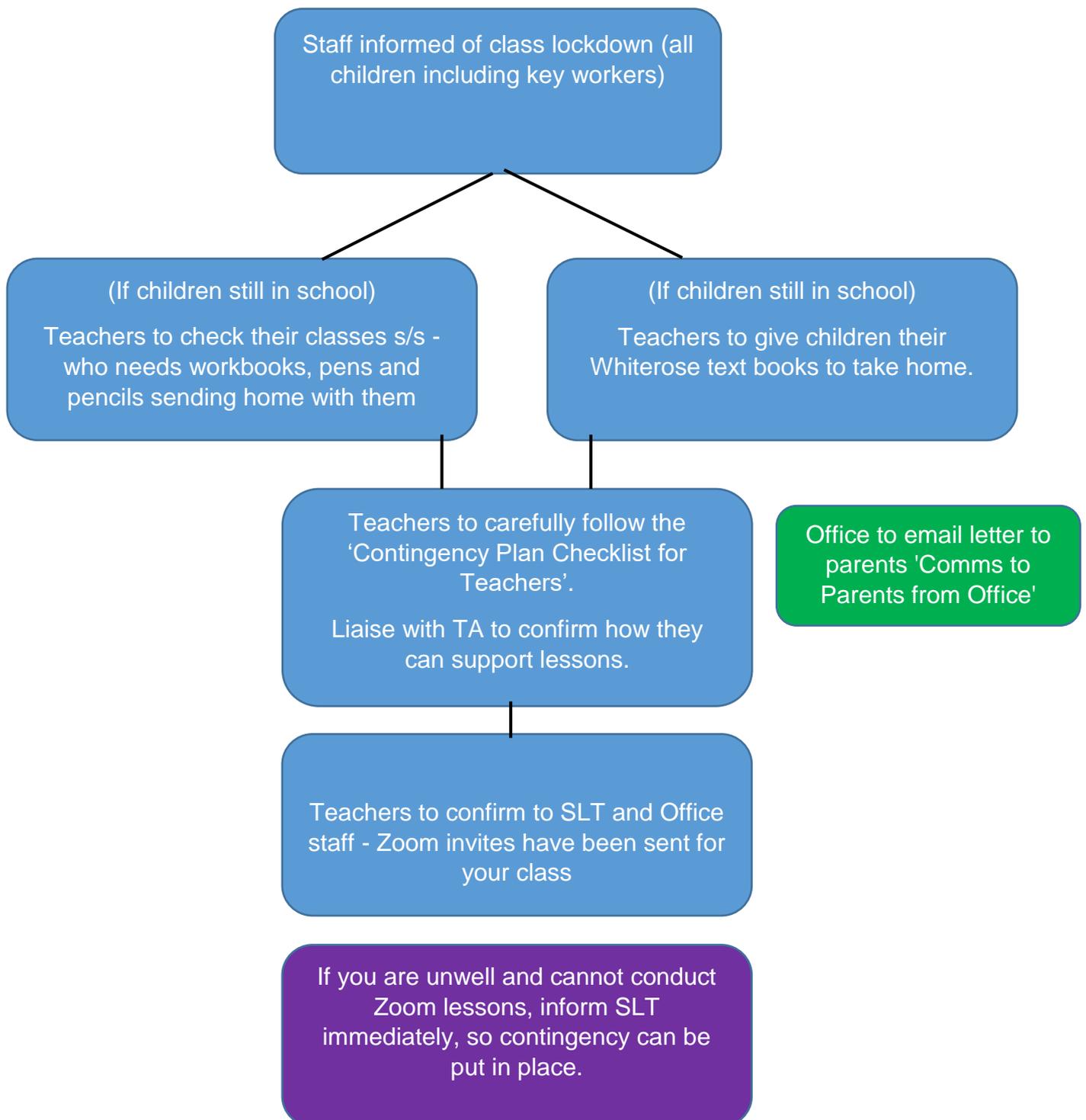
lockdown, TA's will remain in school to provide care. The above time table of learning will be followed and all key worker children will access their online Zoom lessons using a school iPad.

### Appendix 1 - Self Isolating

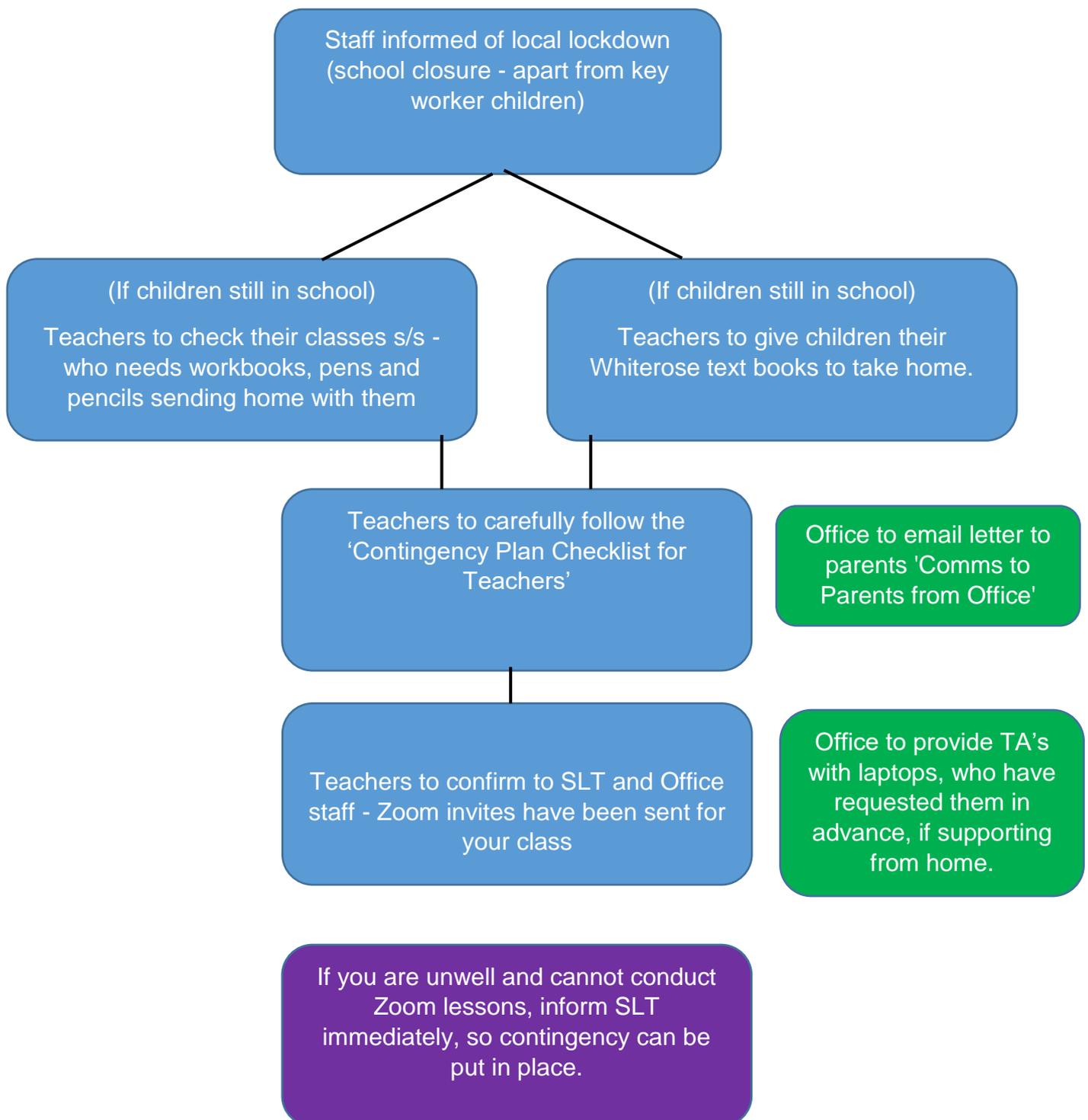
#### Children Self-Isolating at Home



## Appendix 2 - Class/Bubble Lockdown



## Appendix 3 - Local Lockdown



## Appendix 4 - Teacher Cover for Illness

